***MONTHLY IMPLEMENTATION***

***REVIEW PROCESS***

Perhaps the ***MOST CRITICAL***element in visioning and strategic planning is **IMPLEMENTATION**. To paraphrase Michel Robert, a good strategy with excellent implementation is always to be preferred over a world-class strategy left to its own devices. Our goal is to help you be ***brilliant*** on the implementation!

With this in mind, our goal each month will be to pay attention to what counts, address any current challenges, opportunities or issues that need addressing and to take on some developmental issue. By doing these things well and consistently, you have every reason to expect good results.

Your monthly process should unfold as follows:

1. ***Personal Review \*One Hour Weekly*:** This should be “sacred” time. Set aside time each week where you prayerfully and thoughtfully review your strategic emphases and objectives and evaluate what has been accomplished in the previous week. Be sure to review your:

* Plan, People & Processes
* Top 5 Priorities
* Roles *(****Those Significant Roles In Your Life As Father, Husband, Wife, Mother, Pastor, Lay Leader, Friend, Citizen)***
* Dashboard Items

1. ***Monthly Personal Review Summary*:** Set aside an hour or so on the ***(FILL IN THE DAY OF THE MONTH, FOR INSTANCE, THE FIRST THURSDAY)*** of the month. In addition to your regular weekly review, there are five other key things you will need to do:
   * First, provide your monthly numbers for the Dashboard, if you're accountable for any.
   * Second, review your plans with what needs to be accomplished in the next 30 days in mind.
   * Third, a designated person sends the “Dashboard” results to your consultant.
   * Fourth, prepare commentary on each of your Dashboard items (assuming you are responsible for any) to share with the group as you report at the Monthly Implementation Review meeting.
   * Fifth, identify the primary issue/concern/challenge facing your strategy team/s today. We will discuss each person’s topic for “brainstorming” ideas.
2. ***The Monthly Implementation Review Meeting*:**  Each month, we will follow an agenda crafted to track issues currently before us. Our focus will be on four areas and our goal will be to track our progress, share wisdom and to discuss a developmental topic, if appropriate. The session will unfold as follows:
   * First, we will spend 30 minutes reviewing the developmental topic, if appropriate.
   * Second, we will review all appropriate Embers materials.

* Third, we will report on what we have accomplished and measure our progress.
* Fourth, we will engage in problem solving, as required.

***REMEMBER: THE WISE LEADER INSPECTS WHAT HE EXPECTS!***